

# CHILD NOTEBOOK

## Front cover information includes:

- child's name
- address
- home phone
- parents/emergency contact numbers
- date of birth
- ECSE teacher's office number
- transportation: bus numbers
- arrival time
- departure time
- transportation

## Schedule:

summary of daily schedule and information on how to work with the student including special procedures, positioning instructions, feeding techniques, communication needs, etc.

Attendance record

Health check

Medication chart/health information

Current IEP

## Anecdotal records:

include any special or new skills observed as well as general events of that day.

Parent contacts

## Related staff services:

- sign in and summary sheet
- other information such as PT-ROM instructions or ST-computer directions

Team meeting reports

Data/graphs

WIN Grant